

MINUTE 125

MINUTES OF THE ANNUAL MEETING OF WHILTON PARISH COUNCIL HELD IN THE VILLAGE HALL AT 7.30 P.M. ON MONDAY 12TH MAY 2008

The following Councillors attended:

Mr Mike Lewis in the chair, Mr Ken Bowers, Mr Greg Lye, and Miss Nora Swinford and Mr Michael Thomas.

District Councillor Wendy Amos also attended.

3 parishioners were present

OPEN FORUM: An opportunity was given for parishioners to express their concerns.

Apologies were received from Parish Councillor Jonathan Hanslip and from County Councillor Steve Osborne.

1.ELECTION OF CHAIRMAN

It was proposed by Mr Bowers, seconded by Mr Lye and agreed that Mr Lewis be elected Chairman.

2. CONFIRMATION OF POST OF RESPONSIBLE FINANCIAL OFFICER

Councillors confirmed that the Clerk should remain as Responsible Financial Officer.

3.NEW PARISH COUNCIL

All Councillors present signed their Declaration of Acceptance of Office and undertaking of compliance with the Code of Conduct for Parish Councillors. Those who had already completed a Register of Interests updated these, and new Councillor Michael Thomas received a new one.

4.DECLARATION OF VACANCY ON THE PARISH COUNCIL

It was agreed that the Clerk should advertise the vacancy on the Parish Council.

5. DECLARATION OF COUNCILLORS' INTERESTS RELEVANT TO MATTERS ARISING ON THE AGENDA

No declarations were made

6. RESOLUTION TO APPROVE MINUTES

It was resolved to approve the Minutes of the meetings on 3rd March and 17th April 2008.

7.FINANCE

a) Financial Statement

Current account : £5019.54

Reserve account: £ 4069.64

b) Insurance review

It was confirmed that all lights are now insured, and agreed that the blocking of the allotment steps should be raised on the next agenda.

c) It was resolved to approve the following income and expenditure:

Income:

Bank interest (27 March)	£29.14
Consolidated stock interest (Jan -April)	£0.04
Allotment rents	£48.00
NCC: Grant for seat	£814.45
First half of precept	£2875.00

Expenditure:

Cheque no.				VAT to reclaim
673	E.ON Energy	Electricity	126.86	6.04
674	Allianz Insurance plc	Insurance Premium	525.05	
675	Northants CALC	Subscription	94.00	
676	Northants CALC	Internal Audit Service 2008-9	71.40	

d) Approval of Annual Accounts

It was resolved to approve the annual accounts as follows:

**WHILTON PARISH COUNCIL
RECEIPTS AND PAYMENTS SUMMARY**

Summary receipts and payments account for the year ended 31 March 2008

**Year ended
31 March 2007**

**Year ended
31 March 2008**

RECEIPTS

4500.00	Precept	4750.00
64.00	Allotments	144.00
112.67	Interest	129.78
924.00	Grants	nil
	Refund from DDC and photocopies provided	81.39
	VAT refund	336.76
5600.67	TOTAL RECEIPTS	5442.01

PAYMENTS

1000.00	Clerk	1100.00
1611.48	General administration	1214.20
231.40	Clock maintenance	845.00
nil	Section 137 payments	25.00
557.15	Street lights	506.00
308.50	Parish Magazine	312.40
363.03	Green and Churchyard	191.42
143.27	Allotments	195.30
450.00	Grants	600.00
159.63	VAT	251.24
4824.46	TOTAL PAYMENTS	5240.56

**WHILTON PARISH COUNCIL
SUMMARY OF ACCOUNTS
2007-2008**

Last year ended 31 March 2007		Year ended 31 March 2008
4484.51	Balance brought forward	5255.35
4500.00	Add Annual Precept	4750.00
1100.67	Add other receipts	692.01
10085.18	Total	10697.36
1000.00	Less staff costs	1100.00
3824.46	Less total other payments	4140.56
5255.35	Balance carried forward	5456.80
These cumulative funds are represented by:		
426.54	Current Account No 06511031 at Natwest Bank	1412.16
3903.27	Deposit Account No 15325652 at Natwest Bank	4069.64
	Total	5481.80
611.05	Less outstanding cheques	<u>25.00</u>
		5456.80
5260.72	Total reserves with stock (£5.37)	5462.17

BANKING RECONCILIATION AT CLOSE OF BUSINESS 31 MARCH 2008

Current Account	£1412.16
Reserve account	<u>£4069.64</u>
	£ 5481.80
Less unpresented cheques nos 663 and 666:	<u>25.00</u>
Balance:	£5456.80

e. Annual Audit Return

It was agreed that this should be completed at the next meeting following the internal audit to be carried out later this week.

8. PLANNING

- Planning permission has been refused for DA/2008//0085: **Felines**: erection of steel portal; framed agricultural type building to house motor homes
- Permission has been granted for DA/2008/0318: **Sira**: replacement porch and other alterations
- Application DA./2008/0440 **Manor Barn**, Manor Lane: swimming pool with pump room and changing room (Amended): Councillors agreed to make no comment.
- Planning Application: **7 South View**: outline plan for new dwelling and off-road parking for existing and new dwelling. As the plans had only arrived on the day of the meeting, it was agreed to consider this at the next meeting on Tuesday 20th May 2008.
- **Design Statement** progress: the Chairman reported that this will be going to the full District Council on 15th May, and after that the Statement should have standing as a Supplementary Planning Document.
- Decision on comments by the Parish Council to the national Planning Inspectorate concerning the appeal by the Danetre Consortium against the non determination of Planning Application 07/0096/OUTWND (Urban extension of Daventry to the east of Daventry and north of A45.) The Chairman presented a draft response which was agreed by the Parish Council.

9. VILLAGE GREEN

Application to register the Village Green

The Clerk reported that following the letter from the County Council stating that they had a mind to reject the application because it was Highways land, she had written asking for an explanation of the reason for rejection, as it had been known to be Highways land when we first applied in 2004. Having had no response, she had written again, this time to the Head of Legal Services. There has not been an acknowledgement of this letter.

It was agreed that these and future letters should be copied to our County and District Councillors.

New seat for the Green

As the grant has now been received from the NCC, it was agreed that the Clerk should order the new seat.

10. ROADS AND TRANSPORT

Village parking problems

At this point the Chairman closed the meeting and opened it to the public. Concern was expressed about the problems of parking opposite entrances to houses, making entrances and exits very difficult, although the cars so positioned are not parking illegally.

The chairman then re-opened the meeting.

After discussion it was agreed to approach our Police Community Support Officer and to ask NCC/May Gurney for advice. Meanwhile the Clerk was asked to drop a reminder about considerate parking into all the houses on Main Street.

Review of meeting with representatives of May Gurney (Margaret Andrews and Colin Johnson)

This meeting had taken place on the morning of 12th May.

The following were the main points:

- There is a regular schedule when the drains are cleaned out. It was agreed to find out when this happens for Whilton, and then to monitor the drains afterwards. If any fill up at once this will indicate where there are problems.
- Despite the good new patch in the road at the bottom bends, water is now running down the side of the road. The representatives are reasonably sure that this is mains water, which suggests that there is a leak here, which is the responsibility of Anglia Water. The Clerk was asked to report this to Anglia Water.
- South View handrail is wobbly and the fence is rusty in parts, its posts are decaying and the supporting wall at the base of the steps needs attention.

11. RIGHTS OF WAY

Northants Rights of Way Update and the Rights of Way Improvement Plan had been received.

12. THE ENVIRONMENT

Litter bin at the Locks

After considering several possibilities, it was agreed to order a black “Metal Guppy” litter bin by Glasdon at a cost of £220.45 and in addition a concrete-in-anchor to fix it.

Acquisition of land

The suggestion was made that the Parish Council should consider the acquisition of land for the benefit of the parish. Mr Lye offered to investigate this further.

13. LIAISON WITH THE DDC

- District Councillor Wendy Amos reported that that she is working on behalf of the villages in meetings on the future developments, particularly emphasizing the need for infrastructure, not just houses. In the ensuing discussion about representation of Whilton, in meetings where both Mrs Amos and Mr Osborne could be seen to have a conflict of interests, Mrs Amos said she would try to find out if there could be a possibility of a different District Councillor speaking for Whilton.
- The DDC Review for 2007 had been received and will be circulated.
- Notice has been received of a meeting with Parish Council representatives and the DDC on 24th June.

14. LIAISON WITH NCC

- The Clerk reported that the archives of the Parish Council have now been deposited in the County Record Office.
- The agenda and reports of the NCC Annual General Meeting on 15th May have been received.

15. INFORMATION RECEIVED

The following will be circulated:

- *NCALC Update* March / April 2008
- *Town and Parish Standard* March 2008
- *Local Councils Update*: April 2008
- *Clerks and Councils Direct* May 2008

16. MATTERS TO RAISE ON FUTURE AGENDAS

The next meeting will be on Tuesday, 20th May, beginning with a site meeting at 7 South View at 7.30 p.m.

The agenda will include:

- A review of the site for the new seat
- Completion of Annual Audit Return
- Planning application DA/20080471: 7 South View
- Proposed publication scheme for the Parish Council
- Proposed “Welcome leaflet”
- The allotment steps

The following meeting on 7th July will include:

- Confirmation and appointment of parish volunteers.

The meeting closed at 9.35 p.m.